

skc/jat/Y5 Alton Castle

11th November 2014

Dear Parents

Year 5 Residential Trip to Alton Castle – 20th April – 22nd April 2015

During Year 5 all children are expected to attend the Alton Castle Retreat. The dates for this trip are stated above. Cost of this trip will be £105.00. It is especially important for the children who are Receiving the Sacrament of Confirmation to attend this retreat.

Below is a schedule of the payments that need to be made to pay for this trip, if you would like to pay more regular, smaller payments or all in one lump sum, that is acceptable as long as you inform the office of your intention to do so. Please complete the slip below and return with your £35.00 deposit by 28th November 2014.

Amount to be paid	Date to be paid by:
£35.00	28th November 2014
£35.00	30th January 2015
£35.00	27th February 2015

If you have any queries with regard to this trip please do not hesitate to contact me.

Yours sincerely

Ms S K Cope
School Business Manager

I enclose £35.00 deposit for _____ Class 5CW/5EH (delete as necessary)

I understand that the full amount of £105.00 needs to be paid in full by 27th February 2015.

Signed _____ Dated _____